

# ROTARY EXPENSE REPORT

## DISTRICT 5970

### EXPENSES

**DATE:**

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Expenses incurred by: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date	Event	Meals	Lodging	Misc	Miles
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

x .505/mile

Total Mileage \_\_\_\_\_

Meals \_\_\_\_\_

Lodging \_\_\_\_\_

Misc \_\_\_\_\_

Mileage \_\_\_\_\_

Grand Total \_\_\_\_\_

**Send completed expense form to:**

Jeffrey G. Knapp  
Rotary District 5970  
1801 Hwy. 71 North  
P.O. Box 605,  
Okoboji, IA 51355.  
[jknapp@evcpa.com](mailto:jknapp@evcpa.com)

Please be sure to attach receipts to verify expenses